

BY-LAWS (RULES AND REGULATIONS)

The Constitution and the By-Laws shall be subject to review and revision by the Board. The documents shall be presented for acceptance, rejection, or revision to the general membership as needed. All members shall become familiar with the USGA Rules of Golf, the local course rules, golf etiquette, and shall conduct themselves accordingly at all times.

Section I - Handicaps:

- Handicaps shall be computed according to the United States Golf Association (USGA).
- A handicap shall be continuous from one playing season to the next without need of adjustment.
- All club members must have a USGA GHIN.
- To establish a handicap a member must post to the GHIN App a minimum of five (5) eighteen (18) hole scores. The front nine and the back nine may be put together for posting if they are played on the same day. Otherwise each nine hole round must be posted separately on the date played.
- League scorecards must be turned in immediately after play on Tuesdays with proper signatures and date of play. Scorecards should mimic the example card in the pro shop for the game played. No more than two players' scores should be on the same card. Adjusted scores can be written on the scorecard under the actual strokes obtained.
- Adjusted scores for Tuesday play must be posted to the GHIN App by each individual member on the day of play.
- For Tuesday play the maximum handicap allowed is 44. Those with higher handicaps are able to play, but must play to a 44.

Section II - Dues:

- Club dues shall be paid yearly. The PCWGA's current dues will cover administrative costs and weekly/end of season payouts to the members.
- There will be no reduction in dues for those joining late in the season. If a member should move away **before** the beginning of the new season, the Park City dues will be refunded.
- All members of any PCWGA Team must pay their dues prior to any team match.
- Guests and non-members are not eligible to play with the PCWGA until dues are paid for the current year.

Section III - Meetings:

- A general meeting/opening social shall be held at the beginning of each season's play. A mid-season meeting/social shall be held to address any concerns, and for social interaction. The last meeting/closing social of the season will be held to make announcements and to award prizes.

Section IV - Tournaments:

- Before participating in any of the season's weekly contests sponsored by the PCWGA, a player must have paid Club dues prior to the participant's first Tuesday league play, and have an established USGA GHIN.
- To constitute a Tuesday competition, at least **eight (8)** members have to play to be eligible for payouts.
- All scorecards must be dated, signed, adjusted and attested before being turned-in to the Tournament Chair at the close of each round of Tuesday play. Players who fail to turn in properly filled out scorecards will be disqualified from the events of the day.
- To enter the Club Championship, or to qualify for any prizes given at the end of the season, **a member must have played in at least four (4) events with the PCWGA, one (1) of which can be a team play event.**
- There shall be no caddies or coaches allowed during the Club Championship.

Section V - Ringer/Eclectic:

- There shall be a seasonal Ringer/Eclectic Tournament based on Tuesday play, with ringers acceptable only if made during a full eighteen (18) hole round. Check with tournament chair if there are special circumstances.

Section VI - Most improved Golfer:

- An award will be given for the member(s) who most improves their handicap during the PCWGA season.

Section VII - Breaking 100, 90, 80, or 70:

- A prize will be given at the end of the season for those breaking 100, 90, 80, or 70 for the first time at the Park City Golf Course during Tuesday league play. The player must notify the Tournament chair when this occurs.

Section VIII - Team Play:

- Team play shall be governed by the Utah Golf Association (UGA) with the exception of the local rules for eligibility of membership. The Team Captains are responsible for the eligibility of the PCWGA players and must ensure all team members have paid their PCWGA dues prior to playing in any team match. The captains will inform players of the rules and regulations affecting team members and will give each member a list of Team play dates, locations, and times.

Section IX: Tee Times:

- Members must cancel their Tee time at least 48 hours in advance to enable the golf course starter to rebook the time. (435/615-5800)

Section X - Duties of Officers of the Board:**President:**

- The President shall preside at all meetings in accordance with the Constitution and By-Laws, and keep a general supervision of the affairs of the Association. The President shall hold Board meetings and shall supervise all committee activity, giving assistance whenever necessary, however each committee chair shall be responsible for carrying out their committee's duties.
- The President, as soon as possible, shall meet with the other officers. Prior to the start of each season.
- Upon completion of their term of office, each Board member and committee chair leaving their position shall provide complete records to the Board to facilitate the work of the incoming officers.

Vice President:

- The Vice President shall function in the absence of the President.
- They shall act as the official hostess for the Association.
- They shall be in charge of new membership: making initial contact, providing all necessary information, and welcoming new members into the league, as well as helping new members to know and to understand the organization and to encourage their attendance and participation.

Secretary:

- The Secretary's duties are to keep records of all meetings and correspondence.
- They will maintain a roll of membership and publish a yearly PCWGA Directory of Membership.
- They shall send thank you notes, get well and sympathy cards concerning any member of the organization.

Treasurer:

- The Treasurer's duties are to keep a full account of the money received, to prepare a budget for the approval of the Board and to disburse funds as directed by the Board and in accordance with the budget.

Tournaments/Handicaps Chair(s):

- The Tournaments/Handicaps Chair(s) shall plan and conduct all Tuesday competitions. They shall prepare a schedule of events for the season and present it to the Board for approval. It will be distributed to all members and other interested parties prior to season opening day.
- They are responsible for determining Most Improved Golfer(s) (Section VII), and the players breaking 100, 90, 80, or 70 on Tuesday league play days (Section VIII).

- They shall keep a record of all members' weekly rounds of golf to verify player eligibility for Team as well as the Club Championship, and determine the ringer/eclectic scores at the end of the season in order to present awards for improvement. If necessary, another member of the PCWGA may help with this job.
- Results of each week's winners will be reported to the Pro Shop, delivered to membership via email, along with the next week's game, as well as posted on the bulletin board before next week's play. The results shall also be kept on file by the Tournaments/Handicaps Chair(s)
- They shall check members' playing records to verify that scores have been posted according to the rules of the USGA.

Section XI: Duties of Committee Chair Positions:

The following committee chairs shall report to the Board. The Committee Chairs are not members of the Board and therefore do not attend Board meetings except when invited.

Team Captain(s):

- The Team Captain(s) shall be responsible to the Board for organization of the PCWGA Teams, informing the Team members of the matches as scheduled by the UGA. The team captain is required to attend the state Team Captain meeting in the spring and to receive the packet containing the information necessary for running the Team events.
- The Team Captain(s) will enforce all governing documents pertaining to Team play. Team Captains shall ensure all team members have paid their PCWGA dues prior to playing in any team match.
- Should conflict of any kind arise, team captains shall handle it to the best of their ability, with assistance from the Board as necessary.

Club Championship Chair:

- The Club Championship Chair is responsible for coordinating the event with the Pro Shop, setting the entry fee with the advise and consent of the Board, and planning any social event after the final round.

Social Committee Chair:

- The Social Committee Chair shall be responsible for organizing, planning, and coordinating all social functions (i.e. Spring opening, mid-season socials, Fall closing, etc.). They shall select additional team members to help facilitate each event.

Amended 7/20/2024